

Student Discipline:

In certain situations there remains the necessity to implement disciplinary procedures. When unacceptable behaviour problems exist, a solution is always sought on the grounds of the school's rules. If it is necessary, problems of this type are reported to the school Principal or Vice Principal. It is the task of MIS to create a safe, friendly, and orderly environment for our students. The quality of the school environment to a large extent is dependent upon common respect between students and their relationships with the school staff as well as cooperation with their parents.

Behaviour deviating from the generally accepted rules should be punished. As far as possible, students have the opportunity to improve their unsatisfactory behaviour.

Incident Report Form:

In an effort to help our students develop an attitude of individual responsibility towards our positive school climate and to improve communication between the school and home, the following procedure is used:

If a student behaves in a manner contrary to the School's General Behaviour Rules, they may be given an Incident Report Form. On this report form, the teacher will describe the student's behaviour and they will discuss the content of the report with the student. Parents may be contacted to discuss the seriousness of the situation and determine future action. Although part of a student's cumulative record, incident report forms are not released to other schools or institutions.

Corporal Punishment:

Corporal punishment, which is defined as the inflicting of physical pain, is prohibited under all circumstances. However, teachers have the right to physically restrain a student from doing harm to other people, to him/herself, or to school property. All such incidents will be reported to the Principal at once.

Student Behaviour Watch / Probation is defined as a period during which a student's behaviour must meet specified standards. Student probation may only be authorized by the Principal. Both the student and his or her parents or legal guardian are informed in writing of precisely what behaviour is expected, the duration of the probation, and the consequences of failing to meet the probationary standards. During behaviour watch the student cannot play enjoy the break periods, being either in the teachers' room or supervised classroom. The student on behaviour watch will not be able to take part in any field trip and some clubs as punishment. It may be necessary to have the student, parents and school administration require a behavioural contract which indicates the above reasons for and expectations of the the change in behaviour resulting in the probation

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Suspension:

Suspension is defined as the temporary recorded exclusion of the student from school. As it entails an interruption of the student's learning programme, this method of punishment is rare. However, in cases of serious misconduct, or where circumstances are such that it is thought necessary for a student to return home, the Principal is authorized to suspend students. Parents will be notified immediately.

Expulsion:

In extreme cases of violation of acceptable social behaviour, the Principal may expel a student from the school. The administration is informed of all potential expulsions. In the case of expulsion from school, prepaid school fees are not refunded.